

# DELHI APARTMENTS PVT. LTD.

(CIN:U74899DL1983PTC016144)

REGD. OFFICE: WZ-5, LAJWANTI GARDEN, JAIL ROAD, NEW DELHI-110046.  
CORP. OFFICE: 'THE NIKUNJ' HOTEL COMPLEX, NH-8 SAMALKA, NEW DELHI-110038  
WEBSITE- [www.delhiapartments.in](http://www.delhiapartments.in) & EMAIL ID- [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com)

## NOTICE OF ADJOURNED ANNUAL GENERAL MEETING

Notice is hereby given that the 36<sup>th</sup> (Thirty Sixth) Annual General Meeting of the Members of Delhi Apartments Private Limited, adjourned sine die from 30<sup>th</sup> December 2020 will be held on Tuesday, the 16<sup>th</sup> day of March, 2021 at 11:00 A.M. through video conferencing ("vc") or other audio visual means ("oavm") to transact the following business(es):

### ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended on 31<sup>st</sup> March 2020 together with the Reports of the Board of Directors' and Auditor's thereon.
2. To appoint the Auditors of the Company and to fix their remuneration and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as an ordinary resolution:

" RESOLVED THAT pursuant to Sections 139, 142 of the Companies Act, 2013 ("Act") and other applicable provisions, if any, of the said Act and Rule 3 of the Companies (Audit and Auditors) Rules, 2014 made thereunder and other applicable rules, if any, under the said Act (including any statutory modification(s) or re-enactment thereof for the time being in force) M/s Nitin Aggarwal & Co., Chartered Accountant, Auditor, (FRN : 036248N) be and is hereby appointed as the Statutory Auditors of the Company from the conclusion of this Annual General Meeting till the conclusion of fifth subsequent consecutive Annual General Meeting to be held w.r.t. FY 2024-2025 at a remuneration to be fixed by the Board of Directors of the Company and on such terms and conditions as may be agreed between the Board of Directors and Statutory Auditors.

FURTHER RESOLVED THAT Mr. Nitesh Bhardwaj and Mrs. Nistha Bhardwaj, Directors of the Company, be and is hereby authorized to do all such acts, deeds, matters and things as may deem necessary and expedient in this respect."

By Order of the Board,

For Delhi Apartments Private Limited

Date: 03/03/2021

Corporate Office:  
'The Nikunj' Hotel Complex  
NH-8, Samalaka,  
New Delhi-110038

RACHITA KINRA  
(Company Secretary)

**NOTES:**

**NOTES W.R.T. ADJOURNED ANNUAL GENERAL MEETING**

(a) The Financial Statements for the year ended March 31, 2020 could not be considered by the members at the 36<sup>th</sup> Annual General Meeting originally held on December 30, 2020, since the Financial statement comprising Balance sheet, Profit & Loss Accounts, Cash Flow Statement of the company were not audited at that time and on lack of the audited accounts and audit report thereon.

(b) At the said meeting, after considering other items the members resolved to adjourn the meeting sine die to be reconvened after audit of Financial Statement hence In terms of the provisions of Standard No. 15.2 of the “Secretarial Standard on General Meeting (SS-2) issued by the Institute of Company Secretaries of India (hereinafter referred to as the “ICSI”), a fresh notice in terms of the provisions of the Companies Act, 2013 is being given for the adjourned meeting since the meeting was adjourned sine die.

(c) Since the statutory auditor has resigned meanwhile and the vacancy caused due to such resignation has been filled up by the board and members approval has also been taken in the EGM dated 27/01/2021. The Board recommends the new auditor for re-appointment for next block of five years i.e. (2020-2025).

(d) A member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and on a poll, vote instead of himself or herself. A proxy need not be a member of the Company. Proxies in order to be effective must be received by the Company at the e-mail [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com) not later than forty eight hours before the commencement of the meeting (Proxy Form enclosed).

(e) A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.

(f) Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send a duly certified copy of the Board Resolution together with their specimen signatures authorizing their representative(s) to attend and vote at the Meeting.

(g) The members desiring to inspect the relevant documents referred to in the accompanying notice and other statutory registers are required to send requests on the Company’s email address: [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com) and necessary arrangements shall be made accordingly.

## OTHER NOTES:

### Instructions for accessing and participating in the AGM through VC/OAVM Facility and voting through remote Voting.

- (a) In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No. 14/2020 dated April 08, 2020, Circular No.17/2020 dated April 13, 2020 issued by the Ministry of Corporate Affairs followed by Circular No. 20/2020 dated May 05, 2020, physical attendance of the Members to the AGM venue is not required and AGM be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.
- (b) The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice.
- (c) The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- (d) The Members can attend the meeting through VC from their laptop/mobile. Members are requested to follow the steps mentioned in the file named 'INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC' which is enclosed with the Notice of the AGM.
- (e) The Company shall provide VC facility via **ZOOM VIDEO COMMUNICATIONS** ("Zoom") in order to make it convenient for the Members to attend the Meeting. Members are required to use the following link or details to join the meeting through VC facility of Zoom:

<b>Zoom meeting link</b>	<a href="https://zoom.us/j/98792516367?pwd=YS9XSVPjUWpsMFBUMmZtbWISVzhwdz09">https://zoom.us/j/98792516367?pwd=YS9XSVPjUWpsMFBUMmZtbWISVzhwdz09</a>
<b>Meeting ID</b>	987 9251 6367
<b>Password</b>	123456

- (f) Company wants to bring to the notice of members of the company that the statutory records and various other documents have been stolen & / or missing from the corporate office of the company and in respect of this, the company has lodged police complaint.
- (g) AGM be convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 08, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020.
- (h) Since the AGM will be held through VC/OAVM, the Route Map is not annexed in this Notice.

### **Instructions for participating in the AGM of the Members of Delhi Apartments Private Limited, to be held on Tuesday, the 16<sup>th</sup> day of March, 2021 at 11:00 a.m. through Video Conference, by using Zoom Meeting Application.**

#### **Instructions for participating the aforesaid AGM through Video Conference:**

##### **Step 1**

Download the Zoom Meeting Application in your Mobile or Laptop. You may use this link to download the application [<https://zoom.us/>].

##### **Step 2**

Click on "Sign up"



**Step 3**

For verification, please enter your "Date of Birth"

Step 4 Please enter "Your email", "First Name" and "Last Name" and click on "I agree to the Terms of Service"

**Step 4**

Now go to your registered email provided, check Inbox for the registration email and click on the "Activate Account"

**Step 5**

Go to your Zoom Application, click on the "Join" and enter the Meeting Id and password and now click on the "Join Meeting" Tab and ensure that you have proper internet facility through Mobile phone or Wifi connected to your device.

**Other instructions:**

1. Please note that, if you have already downloaded /using Zoom Application, then you need not to do the aforesaid activities and you have to just enter the Zoom Meeting Id and Password, as provided in this Notice.
2. You can sign-in/join the meeting before 15 minutes on the meeting day for timely participation in the AGM through video conference. Further, any member may join the meeting within 15 minutes from the commencement of the meeting.
3. Please listen and participate in the discussion carefully.
4. The members attending the AGM through VC will be required to send their assent or dissent through their registered email-id to the email-id at [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com).
5. Please click on the "Mute" tab, when there is any disturbance or noise around you or not talking.
6. Please ensure that, no other person is sitting with you /participating in the aforesaid Meeting through Video Conference.
7. Please click on "Unmute" tab when you want to say something.
8. In case of any assistance before or during the video conference as aforesaid, you can contact the email-id at [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com).

**By Order of the Board,**

**For Delhi Apartments Private Limited**

Date: 03/03/2021

**Corporate Office:**  
'The Nikunj' Hotel Complex  
NH-8, Samalaka,  
New Delhi-110038

  
**RACHITA KINRA**  
(Company Secretary)

**FORM NO. MGT-11**  
**PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies  
(Management and Administration) Rules, 2014]

**DELHI APARTMENTS PRIVATE LIMITED**

CIN: U74899DL1983PTC016144

REGD. OFFICE WZ-5, LAJWANTI GARDEN,  
JAIL ROAD, NEW DELHI-110046.

WEBSITE- [www.delhiapartments.in](http://www.delhiapartments.in)

EMAIL ID- [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com)

Name of the Shareholder/Proxy	
Address	
Email-id:	
Folio No./Client ID:	

I/We, being the member (s) of ..... shares of the  
above named company, hereby appoint :

- |           |            |
|-----------|------------|
| 1. Name:  | Address:   |
| E-mail Id | Signature: |

**or failing him;**

- |           |            |
|-----------|------------|
| 2. Name:  | Address:   |
| E-mail Id | Signature: |

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 36<sup>th</sup> Annual General Meeting of the company adjourned sine die, to be held on Tuesday, the 16<sup>th</sup> day of March 2021 at 11:00 a.m. through video conferencing ("vc") or other audio visual means ("oavm")

Signed this..... day of..... 2021.

Affix Re.1 Revenue
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Signature of shareholder:

Signature of Proxy holder(s):

Notes: This form of proxy in order to be effective should be duly completed and e-mailed at [the.bhardwaj.office@gmail.com](mailto:the.bhardwaj.office@gmail.com), not less than 48 hours before the commencement of the Meeting.